

probas

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No information in the wrong hands

Probas has a high level of data security. All communication to and from the system is encrypted.

Another security feature is that a digital signature is needed to access the system, which means that no-one has uncontrolled access.



You can read more about Probas on the Working Environment Authority's web site www.at.dk by clicking on "Notification of substances and materials", which is on the drop-down menu under "Self service".

You can also contact the Product Registry by telephoning (+45) 7012 1288 between 8 a.m. and 4 p.m. Mondays to Thursdays or between 8 a.m. and 3 p.m. Fridays, or by e-mailing pd@at.dk

Notify chemical products electronically to the Product Registry

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Probas is an electronic system for notifying chemical products to the Product Registry at the Danish Working Environment Authority. Danish enterprises are obliged to notify hazardous chemical products to the Product Registry if the quantity exceeds 100 kg in a year. This applies to enterprises that produce, import or change the brand name of chemical products.

Notification can be made by foreign suppliers on behalf of their Danish customers.

It's smart to use Probas

- Because it's free.
- Because the database helps you find information you need to make the notification.
- Because you can transfer your company's notification data using XML format.
- Because it's easy to re-use and update previously submitted notifications instead of starting afresh.
- Because the system provides guidance in Danish and English and has online Help.
- Because the system provides you with a complete record of your company's electronically registered chemical products in Probas.
- Because written notification requires special forms which have to be obtained from the Danish Working Environment Authority.



How to get access to Probas

For security reasons you must have a digital signature before you can use Probas. Digital signatures issued for private use cannot be used for this purpose – you must have a company certificate. When you have installed the company certificate, you can find instructions on copying and using it at

<https://www.produktdata.dk>

The following is a step-by-step guide to getting started:

1. Register with Probas by sending an e-mail to pd@at.dk stating your company's:
 - Name
 - Address
 - Telephone number
 - CVR number
 - Names of user(s).
2. Attach a copy of the company certificate or of an employee signature for each user to the e mail.
3. You will receive a letter from the Product Registry with a User Name and Password.
4. You can now install the programme following the instructions at <https://www.produktdata.dk>
5. Now you can notify chemical products.

Making a notification

Once you have access to Probas, you can notify chemical products as follows:

- Enter your User Name and Password.
- On the menu, choose Danish or English notification forms.
- Enter the information.
- Click "Send".

You will receive an electronic acknowledgment from the Product Registry confirming receipt of the information. If something has gone wrong in the process, you will receive a message locating the error.

Time limits for notification to the Product Registry

- Chemical products must be notified to the Product Registry no later than one month after the production or import commences.
- You must inform the Product Registry immediately of any significant changes to information that has been submitted. This applies, for example, if the composition of the product is changed or if the import or production of the product is discontinued. It also applies to any changes in the company's official details, for example, if its CVR number changes.

